

**Washtenaw Technical Middle College  
Meeting Minutes – WMTC Board of Directors  
August 21, 2024**

**I. Call to Order:** The meeting was called to order by Chairman Muthig at 10:35 a.m.

**II. Roll Call:** Chairman Muthig, Director Gensheimer, Director Peurach, Director Richards-Schuster  
Director Tawakkul, and Director Tawakkul

**III. Public or Staff Communications:** There were none at this meeting.

**IV. Updates and Announcements:** Chairman Muthig welcomed the Board back as we start a new school year.

**V. Consent Agenda:** The Meeting Agenda, May and June 2024 Financials, Acceptance of the Spring 2024 Board Policy Updates, Acceptance of the 2024 – 2025 Master Calendar and the Acceptance of the WTMC and WCC Course Catalogs with Math Reasoning were all approved. Director Gensheimer moved and Director Tawakkul seconded, the motion carried unanimously. Director Gensheimer motioned to remove the June Minutes from the Consent Agenda, Director Tawakkul seconded, the motion carried unanimously. Director Gensheimer motioned to table the June Minutes, Director Tawakkul seconded, the motion carried unanimously.

**VI. Deans Report:** Dr. Covert shared some of his goals for the 2024 – 2025 school year, and touched on items that are currently taking place this fall. We are starting the new school year with over 800 students. We have a retention level of 97%. This year we will be going through accreditation. The staff has already begun to collect and organize the required documents needed. We have hired four new staff members, a Math Instructor, English Instructor, Critical Thinking Instructor and a School Secretary. We are in the midst of four building projects. They are the creation of five new offices in the space that was our conference room. We have reconfigured our reception area to make a very warm and inviting space for students, parents, guests, and our new school secretary. We have taken one of our larger offices and created a new conference room. The last project is the Community Room in the Student Center. We have worked with WCC to make the room a more inviting and beautiful space for our students to access for lunch. We are implementing a new learning management system. We are moving away from Blackboard to Canvas this Fall. WCC will be moving to Canvas starting in December. We are increasing our capacity to support the students and family's ability to consistently attend school. We are very fortunate to have three Social Workers and two Counselors on staff to assist students and families. We have a new system in place called Smart Pass to help schoolwide with tardiness and students leaving class. Smart Pass will help us account for students when they leave class.

**VII. Committee Reports:** Governance, Finance and Policy Committees had nothing to report at this meeting.

**VIII. Adjournment:** Chairman Muthig adjourned the meeting at 11:32 a.m.