Program Information Report

Broadcast, Communication, Visual, Digital & Fine Arts

Photography: Digital Imaging (CTPHOD)

Certificate

Program Effective Term: **Fall 2024**

High Demand Occupation **High Skill Occupation** **High Wage Occupation**

In this program, students learn technical and aesthetic workflows encompassing a wide range of techniques to extend creative expression and communicating ideas. Courses are technology-specific and include learning the operations of digital cameras and scanning devices accompanied by photo-editing software. Advanced preparation of high-resolution digital files for print output includes wide-format inkjet printers and data management strategies for external professional print service bureaus.

Major/Area Requirements		(16 credits)
PHO 111	Photography I	4
PHO 127	Digital Photo Imaging I	4
PHO 129	Black and White Digital Imaging	4
PHO 228	Digital Photo Imaging II	4

Minimum Credits Required for the Program: **16**

Received by C&A 10/16/23

WASHTENAW COMMUNITY COLLEGE

PROGRAM CHANGE FORM

Program Code: CTPHOD	Current Program Name: Digital Photography	Effective Term: FALL 2024
Division Code: BCT	Department: Digital Media Arts	

Directions:

1. Attach the current program listing from the WCC catalog or website and indicate any changes to be made.
2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.
3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using CurricUNET, but should be submitted at the same time as the program change form.
4. If changes affect the program assessment plan or if program outcomes are updated, please submit a Program Assessment Plan Change form. These changes must be approved separately from the program change form and should be submitted at the same time. Current program assessment plans can be found on the Curriculum and Assessment Program Information page.

Requested Changes:

- ☐ Remove course(s): _____
- ☐ Add course(s): _____
- ☐ Program title (new title is PHOTOGRAPHY: DIGITAL IMAGING)
- ☐ Description
- ☐ Advisors
- ☐ Program admission requirements
- ☐ Continuing eligibility requirements
- ☐ Program outcomes (may also result from removing or adding a course)*
- ☐ Program assessment plan*
- ☐ Accreditation information
- ☐ Other _____

Show all changes on the catalog page you attach.

Note: A change to the Award Type requires the submission of a new program proposal form and a separate program inactivation form. Contact the Director of Curriculum & Assessment for more information.

* Please submit a Program Assessment Plan Change form.

Rationale for proposed changes:

This is one of three certificates the department wants to appear in alphabetical order for the convenience and visibility of students, faculty, staff, and prospective students.

Financial/staffing/equipment/space implications:

List departments that have been consulted regarding their use of this program.
Digital Media Arts

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Donald Werthmann		16 OCT 2023
Department Chair	Kevin Bindschadler		10-16-23
Division Dean/Administrator	Eva Samulski		10-16-2023

Please return completed form to the Office of Curriculum & Assessment, SC 257

PROGRAM CHANGE FORM

or by e-mail to curriculum.assessment@wccnet.edu Once reviewed by the appropriate faculty committees we will secure the signature of the VPI.			
Reviewer	**Print Name**	**Signature**	**Date**
Curriculum Committee Chair	Randy Van Wagnen		1-7-2024
Assessment Committee Chair	Jessica Hale		1/8/24
Interim Vice President for Instruction	Dr. Brandon Tucker		2/8/24

Do not write in shaded area. Entered in: Banner_____ C&A Database_____ Log File _____

Reviewed by C&A Committees 11/9/23

Program Information Report

Broadcast, Communication, Visual, Digital & Fine Arts

Digital Photography (CTPHOD)

Certificate

Program Effective Term: **Fall 2023**

In this program, students learn technical and aesthetic workflows encompassing a wide range of techniques to extend creative expression and communicating ideas. Courses are technology-specific and include learning the operations of digital cameras and scanning devices accompanied by photo-editing software. Advanced preparation of high-resolution digital files for print output includes wide-format inkjet printers and data management strategies for external professional print service bureaus.

Major/Area Requirements		(16 credits)
PHO 111	Photography I	4
PHO 127	Digital Photo Imaging I	4
PHO 129	Black and White Digital Imaging	4
PHO 228	Digital Photo Imaging II	4

Minimum Credits Required for the Program: **16**

Received by C&A 8/5/22; revised 10/29/22

WASHTENAW COMMUNITY COLLEGE

PROGRAM CHANGE FORM

Program Code: CTPHOI	Current Program Name: Photographic Imaging	Effective Term: Fall 2023
Division Code: BCT	Department: DMAD	

Directions:

1. Attach the current program listing from the WCC catalog or website and indicate any changes to be made.
2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.
3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using CurricUNET, but should be submitted at the same time as the program change form.
4. If changes affect the program assessment plan or if program outcomes are updated, please submit a Program Assessment Plan Change form. These changes must be approved separately from the program change form and should be submitted at the same time. Current program assessment plans can be found on the Curriculum and Assessment Program Information page.

Requested Changes:

- ☒ Remove course(s): PHO 122, PHO 117
- ☐ Add course(s): _____
- ☒ Program title (new title is Digital Photography)
- ☒ Description
- ☒ Advisors
- ☐ Program admission requirements
- ☐ Continuing eligibility requirements

Show all changes on the catalog page you attach.

* Please submit a Program Assessment Plan Change form.

- ☒ Program outcomes (may also result from removing or adding a course)*
- ☒ Program assessment plan*
- ☐ Accreditation information
- ☐ Other _____

Note: A change to the Award Type requires the submission of a new program proposal form and a separate program inactivation form. Contact the Director of Curriculum & Assessment for more information.

Rationale for proposed changes: The 2021 Program Review statistics revealed a large number of students are enrolled in photography courses but not completing the existing certificate or degree. We hope that by providing more milestones along their journey, we can help motivate students to complete the larger credentials.

Students completing this certificate gain employable skills and proficiencies to work in digital-photo intensive occupations, in addition to learning creative aspects of producing fine-art, exhibit-quality images. Digital Techs are found in retail, commercial, editorial, corporate communications, and social media entities. Digital Asset Management [DAM] workflows are emphasized in all these courses, which includes image storage management, producing data back-ups, and metadata tagging for Search Engine Optimization [SEO].

Financial/staffing/equipment/space implications:

N/A

List departments that have been consulted regarding their use of this program.

N/A

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Donald Werthmann		28 October 2022
Department Chair	Ingrid Ankerson		10/28/22

Received by C&A 8/5/22; revised 10/29/22

WASHTENAW COMMUNITY COLLEGE

PROGRAM CHANGE FORM

Division Dean/Administrator	Eva Samulski	Eva Samulski	10/29/2022
Please return completed form to the Office of Curriculum & Assessment, SC 257 or by e-mail to curriculum.assessment@wccnet.edu **Once reviewed by the appropriate faculty committees we will secure the signature of the VPI.**			
Reviewer	**Print Name**	**Signature**	**Date**
Curriculum Committee Chair	Randy Van Wagnen		11/11/2022
Assessment Committee Chair	Shawn Deron		11/12/2022
Interim Vice President for Instruction	Victor Vega		11/15/2022
Do not write in shaded area. Entered in: Banner_____ C&A Database_____ Log File _____			

Reviewed by C&A Committees 11/3/22

Program Information Report

School of Digital Media Arts

Creativity abounds in the School of Digital Media Arts which encompasses the disciplines of animation, graphic design, web design and development, photography and digital video. The programs in Digital Media Arts introduce students to foundational skills in these disciplines and prepare them for creative jobs.

Washtenaw Community College offers programs at several levels for students who want to begin new careers, or advance in their existing careers. The first level is the certificate, which can vary from nine to thirty-six credits, depending on the field. Certificates generally prepare students for entry-level jobs.

The next level, an Associate Degree, is available for some programs. Credit hours from the certificate can be applied to the credit hours needed for the Associate Degree.

Photography

Develop skills in composition, processing and presentation needed for a satisfying career in professional photography or as a means of personal expression.

Photographic Imaging (CTPHOI)

Certificate

Program Effective Term: Fall 2016

This program prepares students to enter the ever-evolving field of photography by providing a strong foundation of technical and aesthetic skills. Areas of study include: basic camera operation and composition skills; film and digital exposure and processing methods; studio lighting; and printing and presentation techniques.

Major/Area Requirements		(23 credits)
PHO 111	Photography I	4
PHO 117	Introduction to the Studio	4
PHO 122	Film and Darkroom Photography	3
PHO 127	Digital Photo Imaging I	4
PHO 129	Black and White Digital Imaging	4
PHO 228	Digital Photo Imaging II	4
Minimum Credits Required for the Program:		**23**

WASHTENAW COMMUNITY COLLEGE

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Code: CTPHOI

Program Name: Photographic Imaging

Effective Term: Fall 2016

Division Code: BCT

Department: Digital Media Arts

Directions:

1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.
2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.
3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

Requested Changes:

- ☐ Review
- ☒ Remove course(s): PHO 110
- ☒ Add course(s): PHO 122
- ☐ Program title (title was _____)
- ☒ Description
- ☐ Type of award
- ☐ Advisors
- ☐ Articulation information
- ☐ Program admission requirements
- ☐ Continuing eligibility requirements
- ☐ Program outcomes
- ☐ Accreditation information
- ☐ Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses)
- ☐ Other

Show all changes on the attached page from the catalog.

Rationale for proposed changes or discontinuation:

Improve camera operation, pre-visualization, and print making skills for all students through the required experience of a traditional film and darkroom-based workflow and place greater emphasis on foundational skills. Alignment with PHOT degree program requirements.

Financial/staffing/equipment/space implications:

List departments that have been consulted regarding their use of this program.

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Jennifer Baker		11/4/15
Department Chair	UNDRID ANKERSON		11/5/15
Division Dean/Administrator	Kimberly Thomas		11/11/15
Vice President for Instruction	Michael A Nealon		12/14/15
President			

Do not write in shaded area. Entered in: Banner 1/19/16 MD **C&A Database** 1/19/16 **Log File** 1/19/16 **Board Approval** NA

Please submit completed form to the Office of Curriculum and Assessment and email an electronic copy to sjohn@wccnet.edu for posting on the website.

logged 11/13/15 by VMD done 1/19/16 mo

Photographic Imaging (CTPHOI) Certificate Program Effective Term: Fall 2016

This program prepares students to enter the ever-evolving field of photography by providing a strong foundation of technical and aesthetic skills. Areas of study include: basic camera operation and composition skills; film and digital exposure and processing methods; studio lighting; and printing and presentation techniques.

Articulation

Admission Requirements

Continuing Eligibility

Major/Area Requirements

~~PHO 110 Introduction to the Darkroom – 1 credit~~ ✓

PHO 111 Photography I - 4 credits

PHO 117 Introduction to the Studio 4 credits

PHO 122 ~~Black and White Film Photography~~ – 3 credits ✓ Film + Darkroom Photography 3

PHO 127 Digital Photo Imaging I – 4 credits

PHO 129 Black and White Digital Imaging – 4 credits

PHO 228 Digital Photo Imaging II – 4 credits

~~PHO 122 or PHO 129 Darkroom Techniques 4 or Black and White Digital Imaging 4~~

Minimum Credits Required for the Program: 23

WASHTENAW COMMUNITY COLLEGE

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Code: CTPHOI **Program Name: Photographic Imaging** **Effective Term: Fall 2010**

Division Code: BCT **Department:** Visual Arts Technology

Directions:

1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.
2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.
3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

Requested Changes:

- ☐ Review
- ☐ Remove course(s): _____
- ☒ Add course(s): _PHO 110 _____
- ☐ Program title (title was _____)
- ☐ Description
- ☐ Type of award
- ☐ Advisors
- ☐ Articulation information
- ☐ Program admission requirements
- ☐ Continuing eligibility requirements
- ☐ Program outcomes
- ☐ Accreditation information
- ☐ Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses)
- ☐ Other _____

Show all changes on the attached page from the catalog.

Rationale for proposed changes or discontinuation:

Film based photography is no longer included in PHO 111, PHO 117, or PHO 127 but is still part of a firm foundation in photographic studies. All of the 4-year schools we articulate with still maintain darkroom studies. PHO 110 will provide a hands-on introduction to darkroom-based photography, an awareness of pre-digital working methods, and knowledge of areas of photography where darkroom work is still in practice.

Financial/staffing/equipment/space implications:

None

List departments that have been consulted regarding their use of this program.

None

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Jennifer Baker		2/18/10
Department Chair	Jennifer Baker		2/18/10
Division Dean/Administrator	Rosemary Wilson		2/19/10
Vice President for Instruction	Phyllis Grzegorczyk		2-24-10
President	Larry Whitworth		

Do not write in shaded area. Entered in: Banner_____ C&A Database_____ Log File _____ Board Approval _____

Please submit completed form to the Office of Curriculum and Assessment and email an electronic copy to sjohn@wccnet.edu for posting on the website.

fw logged 2/22/10 sjv

PHOTOGRAPHY

Develop skills in composition, processing and presentation needed for a satisfying career in professional photography or as a means of personal expression.

Photographic Imaging (CTPHOI) — Certificate

Major/Area Requirements — **(20 credits)**

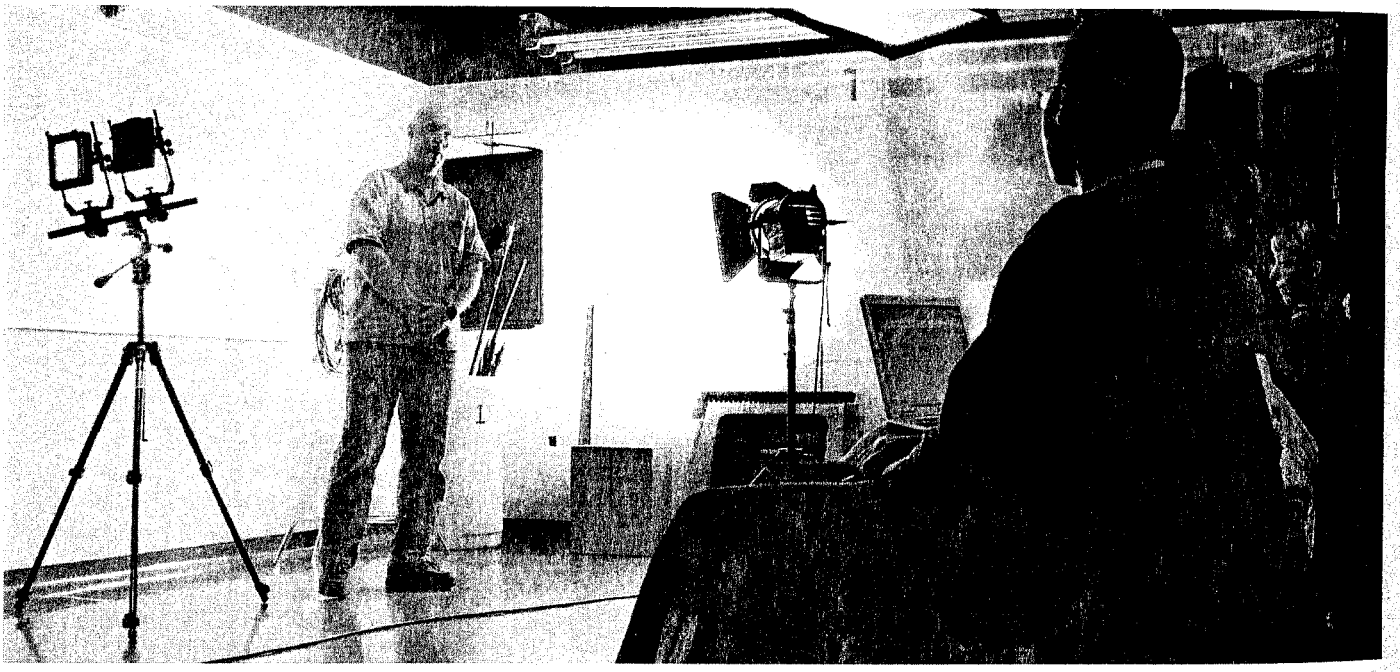
PHO 111	Photography I	4
PHO 117	Introduction to the Studio	4
PHO 127	Digital Photo Imaging I	4
PHO 228	Digital Photo Imaging II	4
PHO 122 or	Darkroom Techniques	
PHO 129	Black and White Digital Imaging	4

Minimum Credits Required for the Program: **20**

Add PHO112

Photographic Imaging (CTPHOI)

This program prepares students for entry-level positions in the photographic industry and is a steppingstone to the Associate Degree in Photographic Technology. Foundation areas of study include: basic camera operation and composition skills; film and digital exposure and processing methods; studio lighting; and printing and presentation techniques.



WASHTENAW COMMUNITY COLLEGE

PROGRAM CHANGE FORM

Program Code: CTBPHO

Program Name: Photographic Imaging Certificate

Effective Term:

Directions:

1. Attach the current program listing from the WCC catalog and indicate any changes to be made.
2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.
3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

Requested Changes:

- ☒ Remove PHO 103 + 124 course(s)
- ☒ Add PHO course(s) PHO 129 + 228
- ☐ Total program credits: Current credits 22 After changes 20
- ☐ Program Title (title was _____)
- ☒ Description
- ☐ Type of award
- ☐ Advisors
- ☐ Articulation information
- ☐ Program admission requirements
- ☐ Continuing eligibility requirements
- ☐ Program outcomes
- ☒ Other **Please see attached changes.**

Show all changes on the attached page from the catalog.

Rationale for proposed changes:

The reconfiguration of this program is due to significant changes in the photographic industry regarding image capture, processing, and output.

Financial/staffing/equipment/space implications:

Professional development for part time faculty to be provided in house.

List departments that have been consulted regarding their use of this program.

None affected.

Signatures:

Reviewer	Print Name	Signature	Date
Program Change Initiator	Jennifer Baker		3/30/05
Department Chair	C. D. CAVASTELLA		3/30/05
Division Dean/Administrator	Rosemary Wilson		3/30/05
Vice President of Instruction			4/7/05

Please submit completed form to the Office of Curriculum and Assessment.

Processed . . .

JUN 30 2005

Office of Curriculum & Articulation Services

Access Program File 4/8 Log 4/5 Copied and Returned _____

Visual Arts Technology

Photographic Imaging (CTPHOI)

Certificate

Program Effective Term: Fall 2005

This program prepares students for entry-level positions in the photographic industry and is a steppingstone to the Associate Degree in Photographic Technology. Foundation areas of study include: basic camera operation and composition skills; film and digital exposure and processing methods; studio lighting; and printing and presentation techniques.

Major/Area Requirements		**(20 credits)**
PHO 111	Photography I	4
PHO 117	Introduction to the Studio	4
PHO 127	Digital Photo Imaging I	4
PHO 228	Digital Photo Imaging II	4
PHO 122 or	Darkroom Techniques	
PHO 129	Black and White Digital Imaging	4

Minimum Credits Required for the Program	**20**

Major/Area Requirements					**(20 Credits)**	**(Changes made)**
PHO 103	***History of Photography***				***3***	***Not necessary for entry level positions.***
(delete)	***(delete)***				***(delete)***	
PHO 111	***Photography I***				***4***	***Digital and film sections will be offered to accommodate changes in technology.***
PHO 117	***Introduction to the Studio***				***4***	***Increased course content and credit.***
PHO 122	***Darkroom Techniques***	***or***	***PHO 129***	***B&W Digital Imaging***	***4***	***Choice of emphasis: digital or film. Name change on PHO 122. Increased content and credit in PHO 129 to align with PHO 122.***
PHO 124	***Color Photography***				***4***	***Required objectives reworked into PHO 111,***
(delete)	***(delete)***				***(delete)***	***117 & 127.***
PHO 127	Digital Photo Imaging I				4	
PHO 228	***Digital Photo Imaging II***				***4***	***Becomes a required course.***

Minimum Credits Required for the Program: **20 Credits**

Program Description: ***(note changes)***

This program prepares students for entry-level positions in the photographic industry and is a steppingstone to the Associate Degree in Photographic Technology. Foundation areas of study include: basic camera operation and composition skills; film and digital exposure and processing methods; studio lighting; and printing and presentation techniques.

Photographic Imaging Certificate (CTBPHO) **Certificate**

Major/Area Requirements

PHO 111	Photography I				4
PHO 117	Introduction to the Studio				4
PHO 122	Darkroom Techniques	or	PHO 129	B&W Digital Imaging	4
PHO 127	Digital Photo Imaging I				4
PHO 228	Digital Photo Imaging II				4

Minimum Credits Required for the Program: **20 Credits**

*** Recommended general education courses.**

Program Description:
This program prepares students for entry-level positions in the photographic industry and is a steppingstone to the Associate Degree in Photographic Technology. Foundation areas of study include: basic camera operation and composition skills; film and digital exposure and processing methods; studio lighting; and printing and presentation techniques.

Washtenaw Community College

Basic Photographic Imaging (CTBPHO)
Certificate

This certificate covers fundamental skills in photography. Students learn 35mm and medium format camera skills, studio lighting and image production in the darkroom and using a computer. Upon completion students have the photographic skills to work at an entry-level position in the industry such as photographic sales or processing, or move into advanced photography coursework.

Visual Arts Department

Advisors: Terry Abrams, Jennifer Baker, Don Werthmann

Program Admission Requirements:

None

Course Number	Course Title	Credit Hours
Major/Area Requirements		
PHO 103	History of Photography	3
PHO 111	Photography I	4
PHO 117	Introduction to the Studio	3
PHO 122	Photography II	4
PHO 124	Color Photography	4
PHO 127	Digital Photo Imaging I	4
Credits Required for the Program:		**22**

Washtenaw Community College does not discriminate on the basis of race, sex, color, religion, national origin, age, disability, height, weight, marital status, or veteran status in provision of its educational programs and services or in employment opportunities and benefits. WCC is committed to compliance in all of its activities and services with the requirements of Title IX of the Educational Amendments of 1972, Public Act 453, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964 as amended, Public Act 220, and the Americans with Disabilities Act of 1990.

Inquiries concerning programs and services under Title IX and Section 504, and the Americans with Disabilities Act should be directed to the Office of the Dean of Student Services; Room 225A, Student Center Building, 734- 973-3536. Inquiries regarding compliance in employment should be directed to the College Affirmative Action Officer in the Office of Human Resource Management, Room 120, Business Education Building, 934- 973-3497. Inquiries concerning access to facilities should be directed to the Director of Plant Operations, Plant Operations Building, 734- 677-5300.

Washtenaw Community College
Program Change Request Form

Program Code: PHOA **Program Title: Photographic Assisting** Certificate **Effective Year: F2000**

1. Course Related Program Changes:

Course	Course Title	Elective Group (if applicable)	Credit	Sem	Change(s)
MTH 151	Tech Algebra		4.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
ENG ELECTIVE		ENG 100 or COM 102	3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
PHO 103	History Of Photography		3.00		Remove ☐ Add ☒ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
ELECTIVE		Business Courses	2.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
ELECTIVE		Photography Courses	3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)

2. Total Credit Hours for Program: **Before Proposed Changes:**_____ **After Proposed Changes:** 21

Non-Course Related Program Changes: (description, advisors, admission criteria, title, etc.) Change title to "Basic Photographic Imaging". Change course description to "This certificate covers fundamental skills in photography. You will learn 35 mm and medium format camera skills, studio lighting and image production in the darkroom and using a computer. Upon completion you will have the photographic skills to work at an entry-level position in the photographic industry or move into advanced photography coursework."

4. Rationale for Proposed Changes: Updating for new certificate structure.
new title Basic Photographic Imaging

5. Financial/Staffing/Equipment/Space Implications:

6. Has the department consulted with all departments that may be impacted? Yes ☒ No ☐ NA ☐

7. Signatures:

Reviewer	Print Name	Signature	Date
Program Change Initiator:			
Department Chair:	Terry Abrams		
Division Dean:	Roger Bertoia		
VP, Instruction/Student Services:	Dr. Guy Altieri		

If significant changes are proposed, please attach a copy of the most recent program listing from the College Bulletin with changes marked on it.
If courses are being changed as part of this proposal, course changes must be approved using the Course/Syllabus Approval Form.

Data File_____ Curriculum File_____ Catalog_____

Curriculum and Articulation Services:
Curriculum Development\Forms\Programs\Program Change Form 12/2/98
Copies: Initiator, Department Chair, Dean, Curriculum File

Document Code: PHOAchange2000
New Listing to: Counseling; Admissions

Certificate of Basic Photographic Imaging PHOA

This certificate covers fundamental skills in photography. Students learn 35mm and medium format camera skills, studio lighting and image production in the darkroom and using a computer. Upon completion students have the photographic skills to work at an entry-level position in the industry such as photographic sales or processing, or move into advanced photography coursework.

Course #	Course Title	Credits
PHO 103	History of Photography	3
PHO 111	Photography I	4
PHO 117	Studio I	3
PHO 122	Photography II	4
PHO 124	Color Photography	4
PHO 127	Digital Photo Imaging I	4
		22

Prerequisite for

Certificate of ~~Advanced~~ Professional Photographic Imaging

This certificate covers advanced photographic skills necessary for higher levels of employment in the photographic industry. Students learn large format camera skills, advanced studio lighting, and have an opportunity to take advanced level photography electives in areas of their individual interests. Upon completion of this certificate students have the photographic skills to be a photographer's assistant, begin freelance photography, or start a small photography business.

Course #	Course Title	Credits
PHO 211	Large Format	3
PHO	Photography Electives	9
~~GDT 150~~	~~Design for the Internet I~~	~~4~~
PHO 230	Specialized Study	3
PHO 231	Portfolio Seminar	4
		23

INP 154 not approved by GA

Photography Elective Choices:
PHO 101, 116, 174, 210, 212, 216, 219, 220, 227, 228 or 274

Prerequisite

Advanced Certificate of Digital Photo Imaging

This certificate is designed for photographers and individuals with a background in traditional photography who want to make the transition to digital photo imaging. Students learn to work with digital cameras, work at an advanced level with image processing on the computer and create web pages to showcase their work.
Note: PHO 127 and GDT 150 are prerequisites for this program.

Course #	Course Title	Credits
PHO 228	Digital Photo Imaging II	4
PHO	Digital Photo Imaging III	3
PHO 225	Digital Studio Photography	3
~~GDT 250~~	~~Design for the Internet II~~	~~4~~
		14

INP not approved by GA

Photographic Assisting
College Certificate Program: Code PHOA

Advisor: J. Raymond Steinbach

This program provides career training as a photographic assistant. The photographic assistant helps the photographer by being able to perform the following: process negatives and positives in both black-and-white and color, copy negative and prints, and perform photographic retouching. The photographic assistant must have knowledge of small and large-format camera operation and functions and must be able to use the various accessories that can be used with the camera, including electronic flash, lenses, exposure meters, and studio-type lights.

Course Number	Course Title	Credit Hours
First Semester		
ART 112	Basic Design I	4
ENG 100	Communication Skills	4
MTH 090	Occupational Mathematics	3
PHO 111	Photography	4
PLS 108	Government and Society	3
		18
Second Semester		
GDT 116	Print Photography	2
PHO 112	Darkroom Techniques	5
PHO 113	Studio Techniques	3
PHO 114	Basic Color Photography	3
PHO 115	Photo Retouching	2
		15

Total credit hours for program: 33

FIRST SEMESTER (14-15)

PHO 111 : Photo I
PHO 117 : Intro to Studio
PHO MTH 151 : Tech. Algebra
ENG 100 or CMT 102

SECOND SEMESTER (18 cr.)

PHO 122 : Photo II
PHO 124 : Color Photo.
PHO 127 : Digital Photo Imaging
BMG elective (BMG 208, 209, 160, 250)
PHO elective (PHO 211, 116, 216, 220)

December 9, 1993

WASHTENAW COMMUNITY COLLEGE
PROGRAM CHANGE REQUEST

(1) Program Title: PHOTOGRAPHIC ASSISTING Program Number: PHOA Effective Term: FALL '95

(2) Change information:

Current Program Course Requirements:		
Course Number	Course Title — First Semester	Credit Hours
ART 112	Basic Design I	4
ENG 100	Communication Skills	4
MTH 090	Occupational Math	3
PHO 111	Photography	4
PLS 108	Government & Society	3
	Current Total Credits:	18
Non-Course Program Requirements:		

Proposed Program Course Requirements		
Course Number	Course Title — First Semester	Credit Hours
PHO 111	Photography I	4
PHO 117	Intro. To Studio	3
MTH 151	Tech. Algebra	4
ENG 100	Comm. Skills - 4 cr.	3-4
	or	
CMT 102	Interpers. Comm. - 3 cr.	
	or	
~~BMG 200~~	~~Human Relations in Business & Industry - 3 cr.~~	
	Proposed Total Credits:	14-15
Non-Course Program Requirements:		

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(3) Rationale for Proposed Changes:
Program Update

(4) Financial/Staffing/Resource Implications of Change

(5) Has this program change been reviewed by all affected instructional departments? yes ✓ no ____

(6) Signatures	Comments	Signature	Date
Program Change Initiator	YJ & JB		8/2/94
Department Chair(s) or Area Director(s)			
Dean(s)		RL Burton	8/2/94
VP for Instruction/Student Services			

White - VP/ISS, Pink - Student Records, Yellow - Dean, Gold - Department Chairperson

WASHTENAW COMMUNITY COLLEGE
PROGRAM CHANGE REQUEST

(1) Program Title: Photographic Assisting Program Number: PHOA Effective Term: FALL '94

(2) Change Information:

Current Program Course Requirements:		
Course Number	Course Title Second Semester	Credit Hours
GDT 116	Print Photography	2
PHO 112	Darkroom Techniques	5
PHO 113	Studio Techniques	3
PHO 114	Basic Color Photo	3
PHO 115	Photo Retouching	2
	Current Total Credits:	15

Proposed Program Course Requirements		
Course Number	Course Title Second Semester	Credit Hours
PHO 122	Photography II	4
PHO 124	Color Photography	4
PHO 127	Digital Photo Imaging	4
	Restricted Business Requirement (BMG 208, BMG 209, BMG 160, or BMG 250)	3
	Restricted Photo Elective (PHO 211, PHO 116, PHO 216, or PHO 220)	3
	Proposed Total Credits:	18

Non-Course Program Requirements:	Non-Course Program Requirements:

(3) Rationale for Proposed Changes:

Program Update

(4) Financial/Staffing/Resource Implications of Change

(5) Has this program change been reviewed by all affected instructional departments? yes ✓ no ____

(6) Signatures	Comments	Signature	Date
Program Change Initiator			8/2/94
Department Chair(s) or Area Director(s)			
Dean(s)			8/4/94
VP for Instruction/Student Services			9/9

White - VP/ISS, Pink - Student Records, Yellow - Dean, Gold - Department Chairperson