Broadcast, Communication, Visual, Digital & Fine Arts

English as a Second Language (CTESL1)

Certificate

Program Effective Term: Winter 2025

This certificate is for international students who would like to prepare for college degree study in the United States. Students experience rigorous English study in grammar, writing, listening/speaking, and reading in order to given them the best possible chances of success in future degree studies.

Program Admission Requirements:

This certificate is open only to international students who speak English as their second language. Students must place into Low-Intermediate to Advanced ESL courses at WCC using the English Placement Test (EPT).

| Major/Area R | Requirements | (24 credits) |
|--------------|--|--------------|
| ESL 132 | Intermediate ESL Grammar* | 4 |
| ESL 161 | Advanced ESL Grammar* | 4 |
| ESL 128 | Low Intermediate ESL Reading and Writing* | 4 |
| ESL 134 | Intermediate ESL Reading* | 4 |
| | Students with higher reading levels may substitute ESL 167 to replace ESL 128 and/or ESL 134 | |
| ESL 138 or | Intermediate ESL Writing* | |
| | Students with higher writing levels may substitute ESL 168 | 4 |
| ESL 135 or | English Listening, Pronunciation and Conversation (ESL)* | |
| Elective | Elective(s) to reach 24 total credits may be required | 4 |
| | | |

Minimum Credits Required for the Program:

24

Notes:

*Students will be placed at appropriate entry-level course based on EPT or regular Accuplacer scores.

PROGRAM CHANGE FORM

| Program Code: CTESL1 | Current Program Name: Eng Second Language Certificate | glish as a Effective Ter | m: Winter 2025 |
|--|---|---|--|
| Division Code: HSS | Department: ENG | | |
| Directions: 1. Attach the current program listing. Draw lines through any text that on a separate sheet. 3. Check the boxes below for each new courses as part of the proposubmitted at the same time as the sam | ng from the WCC catalog or webs t should be deleted and write in a in type of change being proposed, osed program change, must be a ne program change form. ssessment plan or if program out These changes must be approve Current program assessment plan | cite and indicate any changes to be dditions. Extensive narrative change. Changes to courses, discontinuing pproved separately using CurricUN comes are updated, please submited separately from the program chans can be found on the Curriculum. Program outcomes (may also red) | g a course, or adding NET, but should be a Program ange form and should and Assessment |
| Program title (new title is | ments ments Note a page you attach. ssment Plan Change form. ges: | removing or adding a course)* Program assessment plan* Accreditation information Other e: A change to the Award Type req of a new program proposal form ar program inactivation form. Contact Curriculum & Assessment for more | nd a separate the Director of e information. |
| Financial/staffing/equipment/ | | | |
| List departments that have be | een consulted regarding the | ir use of this program. | |
| Signatures: | Duint Name | Signature | Deta |
| Reviewer | Print Name | Signature | Date |
| Initiator | Heather Zettelmaier | 1 | 10/11/2025 |
| Department Chair | Carrie Krantz | | 10/14/25 |
| Division Dean/Administrator | Anne Nichols | (June Nichola) | 10/14/24 |
| Please return o | or by e-mail to curriculum.asse | Curriculum & Assessment, SC 2 | |
| Reviewer | Print Name | Signature | Date |

WASHTENAW COMMUNITY COLLEGE

PROGRAM CHANGE FORM

| Do not write in shaded area. | Entered in: Banner | C&A Database | Log File |
|--|--------------------|-------------------------|---|
| Executive Vice President for Instruction | Dr. Brandon Tucker | | Date: 2024.10.19 13:12:08 -04'00' |
| | | Brandon Roderick Tucker | Digitally signed by Brandon Roderick Tucker |
| Assessment Committee Chair | Jessica Hale | Jessica Hale | Digitally signed by Jessica Hale Date: 2024.10.18 13:41:09 -04'00' |
| Curriculum Committee Chair | Randy Van Wagnen | Randy Van Wagnen | Digitally signed by Randy Van Wagnen Date: 2024.10.18 09 05:42 -04'00' |

Reviewed by C&A Committees 10/17/24

Broadcast, Communication, Visual, Digital & Fine Arts

English as a Second Language (CTESL1)

Certificate

Program Effective Term: Fall 2022

This certificate is for international students who would like to prepare for college degree study in the United States. Students experience rigorous English study in grammar, writing, listening/speaking, and reading in order to given them the best possible chances of success in future degree studies.

Program Admission Requirements:

This certificate is open only to international students who speak English as their second language. Students must place into Low-Intermediate to Advanced ESL courses at WCC using the English Placement Test (EPT).

| Major/Area Re | equirements | (24 credits) |
|---------------|---|--------------|
| ESL 132 | Intermediate ESL Grammar* | 4 |
| ESL 161 | Advanced ESL Grammar* | 4 |
| ESL 128 | Low Intermediate ESL Reading and Writing* | 4 |
| ESL 134 | Intermediate ESL Reading* | 4 |
| | Students with higher reading levels may substitute ESL 167 and/or ACS 107 and/or ACS 108 to replac ESL 128 and/or ESL 134 | ce |
| ESL 138 or | Intermediate ESL Writing* | |
| | Students with higher writing levels may substitute ESL 168 | 4 |
| ESL 135 or | English Listening, Pronunciation and Conversation (ESL)* | |
| Elective | Elective(s) to reach 24 total credits may be required | 4 |

Minimum Credits Required for the Program:

24

Notes:

*Students will be placed at appropriate entry-level course based on EPT or regular Accuplacer scores.

Transfer and University Parallel Programs

If your goal is to continue your education toward a baccalaureate degree, then transfer and university parallel programs is the track for you. Complete the first two years of study in a supportive environment with small classes and personal attention.

Before beginning any transfer program, a student should consult with an academic advisor or counselor to obtain a program articulation agreement or a transfer guide. Early in the program, the student should contact an undergraduate advisor at the transfer college for specific admission and curriculum requirements and, if available, an unofficial transfer-credit evaluation.

Copies of articulation agreements and transfer guides are available in the Counseling Office on the second floor of the Student Center Building. Computers with access to the Internet Web sites of four-year colleges and universities are also available there.

English as a Second Language

This program is for international students preparing for college degree study in the United States.

English as a Second Language (CTESL1)

Certificate

Program Effective Term: Fall 2017

This certificate is for international students who would like to prepare for college degree study in the United States. Students experience rigorous English study in grammar, writing, listening/speaking, and reading in order to given them the best possible chances of success in future degree studies.

Program Admission Requirements:

This certificate is open only to international students who speak English as their second language. Students must place into Low-Intermediate to Advanced ESL courses at WCC using the English Placement Test (EPT).

| Major/Area I | Requirements (2 | 24 credits) |
|--------------|---|-------------|
| ESL 132 | Intermediate ESL Grammar* | 4 |
| ESL 161 | Advanced ESL Grammar* | 4 |
| ESL 128 | Low Intermediate ESL Reading and Writing* | 4 |
| ESL 134 | Intermediate ESL Reading* | . 4 |
| | Students with higher reading levels may substitute ACS 107 and/or ACS 108 for ESL 128 and/or ESL 134 | 4 |
| ESL 138 or | Intermediate ESL Writing* | |
| | Students with higher writing levels may substitute ESL 168 | 4 |
| ESL 135 or | English Listening, Pronunciation and Conversation (ESL)* | |
| | Students with higher listening/speaking skills may substitute ESL 165; elective to reach 24 total credits may be required | 4 |

Minimum Credits Required for the Program:

24

Notes:

^{*}Students will be placed at appropriate entry-level course based on EPT or regular Accuplacer scores.

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Code:

Program Name: English as a Second Language

Effective Term: Fall 2017

CTESL1

Division Code: H55

Department: English/Writing

| - | | |
|-----|---------|-----|
| 1)1 | rection | 18: |

- 1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.
- 2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.
- 3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

| Review Remove course(s): ENG 100 and 111 as substitutes for ESL 138 Continuing eligibility requirements Program admission requirements Continuing eligibility requirements Program outcomes Program outcomes Accreditation information Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses) Articulation information Other Footnote | | | | | |
|---|--|--|--|--|--|
| | | | | | |
| We are introducing a new course as a bridge from ESL 138 to ENG 111. This course, ESL 168 Advanced ESL Writing, will be the most appropriate course for advanced ESL writers. Program admission requirement language and footnote should be changed to reflect the new English Placement Test (EPT) and Accuplacer. | | | | | |
| | | | | | |
| List departments that have been consulted regarding their use of this program. English/Writing | | | | | |
| | | | | | |
| to | | | | | |
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| te //7 | | | | | |
| te //7 | | | | | |
| te //7 /7 | | | | | |
| te //7 //7 | | | | | |
| Program title (title was) | | | | | |

Please submit completed form to the Office of Curriculum and Assessment (SC 257).

English as a Second Language (CTESL1)

Certificate

2015 - 2016

2016 - 2017

Description

This certificate is for international students who would like to prepare for college degree study in the United States. Students experience rigorous English study in grammar, writing, listening/speaking, and reading in order to given them the best possible chances of success in future degree studies.

Admissions Requirements

This certificate is open only to international students who speak English as their second language. Students must place into Low-Intermediate to Advanced ESL courses at WCC using the ESL Compass test battery.

English Placement Test (EPT).

Contact Information

Division: Humanities, Social & Behav Sci

Department: English/Writing Dept
Advisors: Heather Zettelmaier

Requirements

(Items marked in orange are available online.)

Major/Area Requirements

| Class | | Title | Credits |
|---------|----|---|---------|
| ESL 132 | | Intermediate ESL Grammar * | 4 |
| ESL 161 | | Advanced ESL Grammar * | 4 |
| ESL 128 | | Low Intermediate ESL Reading and Writing * | 4 |
| ESL 134 | | Intermediate ESL Reading * | 4 |
| | | Students with higher reading levels may substitute ACS 107 and/or ACS 108 for ESL 128 and/or ESL 134 | 0 |
| ESL 138 | ог | Intermediate ESL Writing * | |
| | | Students with higher writing levels may substitute ENG 100 or ENG 111 ESL 168 | 4 |
| ESL 135 | ог | English Listening, Pronunciation and Conversation (ESL) * | |
| | | Students with higher listening/speaking skills may substitute ESL 165; elective to reach 24 total credits may be required | 4 |
| Total | | | 24 |
| | | Total Credits Required: | 24 |

Footnotes

EPT or Accuplater scores.

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Feedback & Suggestions / Social Media Directory Notice of Nondiscrimination

^{*}Students will be placed at appropriate entry-level course based on ESL or regular Compass scores.

CTESL1

Transfer and University Parallel Programs

If your goal is to continue your education toward a baccalaureate degree, then transfer and university parallel programs is the track for you. Complete the first two years of study in a supportive environment with small classes and personal attention.

Business (AABAS)

Computer Science: Programming in Java (ASCSPJ) See School of Information Technology

Criminal Justice (AACJ)

Education, Early Childhood (AAECE)

Education, Elementary (AAELEM)

Education, Secondary (AASECO)

Environmental Science (ASENVS)

1. Environmental Science (ENV1)

2. Environmental Science and Society (ENV2)

Exercise Science (ASESCI)

General Studies in Math and Natural Sciences (ASGSMS)

Honors in the Liberal Arts (AAHLA)

Human Services (AAHUST)

Information Systems: Programming in C++ (ASISPC) See School of Information Technology

Liberal Arts Transfer (AALAT)

Math and Science (ASMSAS)

- 1. Pre-Medicine Concentration (BMED or CMED)
- 2. Mathematics Concentration (MATH)
- 3. Physics/Pre-Engineering Concentration (PHYS)
- 4. Pre-Actuarial Science Concentration (PPAS)
- 5. Pre-Pharmacy Concentration (PPHA)

Before beginning any transfer program, a student should consult with an academic advisor or counselor to obtain a program articulation agreement, or a transfer guide. Early in the program, the student should contact an undergraduate advisor at the transfer college for specific admission and curriculum requirements and, if available, an unofficial transfer-credit evaluation.

Copies of articulation agreements and transfer guides are available in the Counseling Office on the second floor of the Student Center Building. Computers with access to the Internet Web sites of four-year colleges and universities are also available there.

English as a Second Language

This program is for international students preparing for college degree study in the United States.

English as a Second Language (CTESL1) Certificate

Program Effective Term: Fall 2015

This certificate is for international students who would like to prepare for college degree study in the United States. Students experience rigorous English study in grammar, writing, listening/speaking, and reading in order to given them the best possible chances of success in future degree studies.

Program Admission Requirements:

This certificate is open only to international students who speak English as their second language. Students must place into Low-Intermediate to Advanced ESL courses at WCC using the ESL Compass test battery.

| | opidana na kata na kat | |
|--------------|--|----|
| ESL 132 | Intermediate ESL Grammar* | 4 |
| ESL 161 | Advanced ESL Grammar* | 4 |
| ESL 128 | Low Intermediate ESL Reading and Writing* | 4 |
| ESL 134 | Intermediate ESL Reading* | 4 |
| | Students with higher reading levels may substitute ACS 107 and/or ACS 108 for ESL 128 and/or ESL 134 | |
| ESL 138 or | Intermediate ESL Writing* | |
| | Students with higher writing levels may substitute ENG 100 or ENG 111 | 4 |
| ESL 135 or | English Listening, Pronunciation and Conversation (ESL)* | |
| | Students with higher listening/speaking skills may substitute ESL 165; elective to reach 24 total credits | 4 |
| | may be required | |
| Minimum Cree | dits Required for the Program: | 24 |
| Netoci | | |

Notes:

^{*}Students will be placed at appropriate entry-level course based on ESL or regular Compass scores.

CTESL1

Transfer and University Parallel Programs

If your goal is to continue your education toward a baccalaureate degree, then transfer and university parallel programs is the track for you. Complete the first two years of study in a supportive environment with small classes and personal attention.

Business (AABAS)

Computer Science: Programming in Java (ASCSPJ) See School of Information Technology

Criminal Justice (AACJ)

Education, Early Childhood (AAECE)

Education, Elementary (AAELEM) Education, Secondary (AASECO)

Environmental Science (ASENVS)

1. Environmental Science (ENV1)

2. Environmental Science and Society (ENV2)

Exercise Science (ASESCI)

General Studies in Math and Natural Sciences (ASGSMS)

Honors in the Liberal Arts (AAHLA)

Human Services (AAHUST)

Information Systems: Programming in C++ (ASISPC) See School of Information Technology Liberal Arts Transfer (AALAT)

Math and Science (ASMSAS)

- 1. Pre-Medicine Concentration (BMED or CMED)
- 2. Mathematics Concentration (MATH)
- 3. Physics/Pre-Engineering Concentration (PHYS)
- 4. Pre-Actuarial Science Concentration (PPAS)
- 5. Pre-Pharmacy Concentration (PPHA)

Before beginning any transfer program, a student should consult with an academic advisor or counselor to obtain a program articulation agreement, or a transfer guide. Early in the program, the student should contact an undergraduate advisor at the transfer college for specific admission and curriculum requirements and, if available, an unofficial transfer-credit evaluation.

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Program Admission Requirements:

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| Minimum Cre | dits Required for the Program: | 24 |
|--|---|---|
| | | |
| | may be required | • |
| | 5 , | 4 |
| ESL 135 or | | |
| | Students with higher writing levels may substitute ENG 090 or ENG 091 | 4 |
| ESL 138 or | Intermediate ESL Writing* | |
| | ESL 134 | |
| | Students with higher reading levels may substitute REA 070, ACS 107 and/or ACS 108 for ESL 128 and/or | |
| ESL 134 | | 4 |
| | | 4 |
| | | 4 |
| | | 4 |
| and the second s | | |
| | ESL 132 ESL 161 ESL 128 ESL 134 ESL 138 or ESL 135 or | ESL 161 Advanced ESL Grammar* ESL 128 Low Intermediate ESL Reading and Writing* ESL 134 Intermediate ESL Reading* Students with higher reading levels may substitute REA 070, ACS 107 and/or ACS 108 for ESL 128 and/or ESL 134 ESL 138 or Intermediate ESL Writing* Students with higher writing levels may substitute ENG 090 or ENG 091 ESL 135 or English Listening, Pronunciation and Conversation (ESL)* Students with higher listening/speaking skills may substitude ESL 165; elective to reach 24 total credits |

^{*}Students will be placed at appropriate entry-level course based on ESL or regular Compass scores.

PROGRAM PROPOSAL FORM

| items in general terms. Final Approval – Check here when | e when using this form for preliminary approval of a completing this form after the Vice President for Ins val, complete information must be provided for each | struction has given prelimir | 1 | | |
|---|---|---|-----------|--|--|
| Program Name: | English as a Second Language Certificate Program | | | | |
| Division and Department: | English/Writing | | Code: | | |
| Type of Award: | ☐ AA ☐ AS ☐ AAS ☐ Cert. ☐ Cert. of Comp. | | | | |
| Effective Term/Year: | Fall 2015 | | CIP Code: | | |
| Initiator: | Heather Zettelmaier | | 32.0109 | | |
| Program Features Program's purpose and its goals. | This certificate is designed for international studen in the United States. The courses in this program of the intermediate-to-advanced English as a Second | offer rigorous English langu | | | |
| Criteria for entry into the program, along with projected enrollment figures. | Students who enroll in this certificate program mu Writing, and Listening tests, regardless of whether | st take the ESL Compass R | | | |
| Connection to other WCC programs, as well as accrediting agencies or professional organizations. | Following the placement test, they must meet with an advisor to determine their coursework. | | | | |
| Special features of the program. | After completing the English as a Second Language Certificate, students may select another area of study at WCC or transfer to another institution. | | | | |
| Need Need for the program with evidence to support the stated need. | The need for this program comes from the requirement for ESL students on F-1 visas to be enrolled in an accredited certificate program. Accreditation can be achieved with a Third Party letter to HLC. | | | | |
| | The need for this certificate was recognized by faculty, HSBS Division, and Interim VP | | Vriting | | |
| Program Outcomes/Assessment | Outcomes | Assessment method | | | |
| State the knowledge to be gained, skills to be learned, and attitudes to be developed by students in the program. | 1. Write an essay that demonstrates high intermediate organizational skills, development of ideas, and language use. 1. ESL 138, ENG 090 or ENG 091 exit exams | | | | |
| Include assessment methods that will be used to determine the effectiveness of the program. | 2. Write sentences and paragraphs using advanced level ESL grammar. | 2. ESL 138, ENG 090 or ENG 091 exit exams | | | |
| | 3. Listen to recordings of academic English and respond to global and discrete | 3. ESL 135 final listeni | ng exam | | |
| | questions | 4. exit-level score on ESL Compass Reading or regular Compass Reading | | | |
| | 4. Read at an intermediate or advanced ESL level or higher. | | | | |

Ann. 219/15 mo Logges "/24/n/5] Office of Curriculum & Assessment

| Curriculum | Grammar Requirements | | | |
|--|--|--|-----------------------------|--|
| List the courses in the program as they should | ESL 132* Intermediate ES | SL Grammar | 4 credits | |
| | ESL 161* Advanced ESL | Grammar | 4 credits | |
| | Reading Requirements: | | | |
| | ESL 128* Low Intermedia | te ESL Reading and Writing | 4 credits | |
| | ESL 134* Intermediate ES | SL Reading | 4 credits | |
| | | r reading levels may substitu ESL 128 and/or ESL 134 | te REA 070, ACS 107 | |
| | Writing Requirement: ESL 138* Intermediate ESL Writing or students may substitute ENG 090 or ENG 091 | | | |
| | or student may sub *Students will be placed at | Pronunciation and Conversate estitute ESL 165 | dits: (24 credits) | |
| Budget | Compass Scores. | | | |
| | | START-UP COSTS | ONGOING COSTS | |
| Specify program costs in the following areas, per academic year: | Faculty | \$ 0. | \$ 0. | |
| arens, per nenderme yeur. | Training/Travel | • | • | |
| | Materials/Resources | • | • | |
| | Facilities/Equipment | • | • | |
| | Other | | | |
| | TOTALS: | \$ 0. | \$ 0. | |
| | This certificate is for international students who would like to prepare for college degree study in the United States. Students experience rigorous English study in grammar, writing, listening/speaking, and reading in order give them the best possible chances of success in further degree studies. The program welcomes students who attend WCC on an F-1 (full-time student) visa. The minimum TOEFL scores for F-1 student admission are Writing 10-11 (iBT), Reading 10-11 (iBT), and Listening/Speaking 10-11 (iB or the MELAB equivalents. | | | |
| Program Information | Accreditation/Licensure – to be sought with a Third Party letter to HLC by Julie Morrison | | | |
| | Advisors - Heather Zettelmaier | | | |
| | Advisory Committee - No | ne | | |
| | - | – This certificate is open only their second language. Studen | | |

Intermediate to Advanced ESL courses at WCC using the ESL Compass test battery.

For students in this program seeking an F-1 visa, the minimum iBT TOEFL scores required for F-1 student admissions are Writing 10-11, Reading 10-11, and Listening/Speaking 10-11, or the MELAB or TOEFL PBT equivalents. (iBT TOEFL scores are from the computerized TOEFL test, the most commonly available test of English as a foreign language.)

Articulation agreements - None

Continuing eligibility requirements - None

Assessment plan:

| Program outcomes to be assessed | Assessment tool | When assessment will take place | Courses/other populations | Number students to be assessed |
|---|---|---------------------------------------|--|--------------------------------------|
| Write an essay that demonstrates high intermediate organizational skills, development of ideas, and language use. | ESL 138 or ENG 090 or ENG 091 exit exam | Fall 2018 | All ESL students enrolled in ESL 138 or ENG 090 or ENG 091 | All |
| Write sentences and paragraphs using college entry-level grammar. | ESL 138 or ENG 090 or ENG 091 exit exam | Fall 2018 | All ESL students enrolled in ESL 138 or ENG 090 or ENG 091 | All |
| Read at an intermediate or advanced ESL level or higher. | ESL Compass or regular Compass Reading test | Fall 2018 | All ESL students enrolled in ESL 134 or REA 070 or ACS 107 or ACS 108 | All |
| Listen to recordings of academic English and respond to global and discrete questions. | ESL 135 final listening exam | Fall 2018 | All students enrolled in ESL 135 | All |

Scoring and analysis plan:

- 1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally-developed rubric, external evaluation, other). Attach the rubric.
 - ESL 138 or ENG 090 or ENG 091 exit exam will be scored using a departmentally-developed rubric
 - ESL 138 or ENG 090 or ENG 091 exit exam will be scored using the grammar portion of a departmentally-developed rubric
 - ESL Compass or regular Compass Reading test are automatically scored using an answer key.
 - ESL 135 final listening exam will be scored using a departmentally-developed rubric
- 2. Indicate the standard of success to be used for this assessment.
 - 70% of the students will score 70% or higher on the ESL 138/ENG 090/ENG 091 exit exam.
 - 70% of the students will score at college entry-level reading or higher on the ESL or regular Compass Reading test.
 - 70% of the students will score 70% or higher on the final listening exam.
- 3. Indicate who will score and analyze the data.
 - English as a Second Language faculty will score and analyze the data.

| REVIEWER | PRINT NAME | SIGNATURE | DATE |
|---|-------------------|-------------|----------|
| Department Chair/Area Director | Carrie Krantz | A. | 11/24/14 |
| Dean | Dena Blair | | 11/24/14 |
| Vice President for Instruction Approved for Development Final Approval | William Abernethy | | 1/21/151 |
| President | Rose Bellanca | 46 Bellanea | 2/35/15 |
| Board Approval | | | 3/24/15 |