Program Information Report

Business & Entrepreneurship

Accounting (APACCT)
Associate in Applied Science Degree
Program Effective Term: Winter 2025

High Demand Occupation   High Skill Occupation

Program is also available online

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation:
Eastern Michigan University, BBA or BS degree;
Concordia University, BS degree;
Walsh College, BBA or BS degree;
Wayne State University, BS degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site: https://www.wccnet.edu/learn/transfer-wcc-credits/articulation-agreements.php.

First Semester		(14 credits)
ACC 111	Principles of Financial Accounting	3
ENG 111	Composition I	4
MTH 125 or	Everyday College Math	
MTH 125X or	Everyday College Math*	
MTH 160 or	Basic Statistics	
MTH 160X or	Basic Statistics*	
MTH 176	College Algebra	4
Elective	Nat. Sci. Elective(s)	3

Second Semester		(15 credits)
ACC 122	Principles of Managerial Accounting	3
ACC 131 or	QuickBooks Software	
ACC 225 or	Cost Accounting	
TAX 101	Income Taxes for Individuals	3
BMG 140	Introduction to Business	3
BOS 184	Spreadsheet Software Applications I	3
ECO 211	Economic Principles I - Macro	3

Third Semester		(15 credits)
ACC 213	Intermediate Accounting I	3
BMG 111	Business Law I	3
CIS 110	Introduction to Computer Information Systems	3
COM 101	Fundamentals of Speaking	3
ECO 222	Economic Principles II - Micro	3

Fourth Semester		(16 credits)
ACC 214	Intermediate Accounting II	3
ACC 131 or	QuickBooks Software	
ACC 225 or	Cost Accounting	
TAX 101	Income Taxes for Individuals	3
BMG 207	Business Communication	3
BMG 265	Business Statistics	3
Elective	Arts/Human. Elective(s)**	3
Elective	Open elective(s) to reach a minimum of 60 total credits.	1

Minimum Credits Required for the Program: **60**

Program Information Report

Notes:

*Completion of MTH 125X or MTH 160X will not raise the student's Academic Math Level to 3, which is required for at least one of the elective course options for this program.
**Students intending to transfer to EMU should select an Arts/Humanities Elective that meets EMU Diverse World Requirements.

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

PROGRAM CHANGE FORM

Program Code: APACCT	Current Program Name: Accounting	Effective Term: Winter 2025
Division Code: BCT	Department: BUSD	

Directions:

1. Attach the current program listing from the WCC catalog or website and indicate any changes to be made.

2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.

3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using CurricUNET, but should be submitted at the same time as the program change form.

4. If changes affect the program assessment plan or if program outcomes are updated, please submit a Program Assessment Plan Change form. These changes must be approved separately from the program change form and should be submitted at the same time. Current program assessment plans can be found on the Curriculum and Assessment Program Information page.

Requested Changes:

☐ Remove course(s): _____

☒ Add course(s): MTH 125X, MTH 160X. Additional or option: ACC 225

☐ Program title (new title is _____)

☐ Description

☐ Advisors

☐ Program admission requirements

☐ Continuing eligibility requirements

☐ Program outcomes (may also result from removing or adding a course)*

☐ Program assessment plan*

☐ Accreditation information

xxx☐ Other New Math Requirements – see below.

Note: A change to the Award Type requires the submission of a new program proposal form and a separate program inactivation form. Contact the Director of Curriculum & Assessment for more information.

Show all changes on the catalog page you attach.

* Please submit a Program Assessment Plan Change form.

Rationale for proposed changes: Add MTH 125X and MTH 160X as prerequisites. Remove Math level notes from Program Admission Requirements.

Adding "or" options for ACC 131, TAX 101 & ACC 225 (see program layout for full detail)

Financial/staffing/equipment/space implications: N/A

List departments that have been consulted regarding their use of this program. NA

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Sheri Geddes	*Sheri Geddes*	10/21/2024
Department Chair	Joyce Jenkins	*Joyce Jenkins*	10/21/2024
Division Dean/Administrator	Eva Samulski	*Eva Samulski*	10/21/2024

Please return completed form to the Office of Curriculum & Assessment, SC 257 or by e-mail to curriculum.assessment@wccnet.edu

PROGRAM CHANGE FORM

Once reviewed by the appropriate faculty committees we will secure the signature of the VPI.			
Reviewer	**Print Name**	**Signature**	**Date**
Curriculum Committee Chair	Randy Van Wagnen	/s/ Randy Wan Wagnen	1/11/25
Assessment Committee Chair	Jessica Hale	Jessica Hale — Digitally signed by Jessica Hale Date: 2025.01.22 11:43:28 -05'00'	
Executive Vice President for Instruction	Dr. Brandon Tucker	Brandon Roderick Tucker PhD — Digitally signed by Brandon Roderick Tucker PhD Date: 2025.01.23 16:25:07 -05'00'	

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Reviewed by C&A Committees 10/31/24

Business & Entrepreneurship

Accounting (APACCT)
Associate in Applied Science Degree
Program Effective Term: Fall 2024

High Demand Occupation   High Skill Occupation

Program is also available online

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation:
Eastern Michigan University, BBA or BS degree;
Concordia University, BS degree;
Walsh College, BBA or BS degree;
Wayne State University, BS degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site: https://www.wccnet.edu/learn/transfer-wcc-credits/articulation-agreements.php.

Program Admission Requirements:
Students must have:
-Academic Math Level of 3 to enroll in MTH 125 and MTH 160
-Academic Math Level of 4 to enroll in MTH 176

First Semester		(14 credits)
ACC 111	Principles of Financial Accounting	3
ENG 111	Composition I	4
MTH 125 or	Everyday College Math	
MTH 160 or	Basic Statistics	
MTH 176	College Algebra	4
Elective	Nat. Sci. Elective(s)	3

Second Semester		(15 credits)
ACC 122	Principles of Managerial Accounting	3
ACC 131 or	QuickBooks Software	
TAX 101	Income Taxes for Individuals	3
BMG 140	Introduction to Business	3
BOS 184	Spreadsheet Software Applications I	3
ECO 211	Principles of Economics I	3

Third Semester		(15 credits)
ACC 213	Intermediate Accounting I	3
BMG 111	Business Law I	3
CIS 110	Introduction to Computer Information Systems	3
COM 101	Fundamentals of Speaking	3
ECO 222	Principles of Economics II	3

Fourth Semester		(16 credits)
ACC 214	Intermediate Accounting II	3
ACC 225	Managerial Cost Accounting	3
BMG 207	Business Communication	3
BMG 265	Business Statistics	3
Elective	Arts/Human. Elective(s)*	3
Elective	Open elective(s) to reach a minimum of 60 total credits.	1

Minimum Credits Required for the Program: **60**

Notes:

See the EMU Diverse World Requirement list.

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

WASHTENAW COMMUNITY COLLEGE

PROGRAM CHANGE FORM

Program Code: APACCT	Current Program Name: Accounting	Effective Term: Fall 2024
Division Code: BCT	Department:Business	

Directions:

1. Attach the current program listing from the WCC catalog or website and indicate any changes to be made. 2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.

3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using CurricUNET, but should be submitted at the same time as the program change form.

4. If changes affect the program assessment plan or if program outcomes are updated, please submit a Program Assessment Plan Change form. These changes must be approved separately from the program change form and should be submitted at the same time. Current program assessment plans can be found on the Curriculum and Assessment Program Information page.

Requested Changes:

☑ Remove course(s): **ACC 110 - Payroll Accounting**

☐ Add course(s): _____

☐ Program title (new title is _____)

☐ Description

☐ Advisors

☐ Program admission requirements
☐ Continuing eligibility requirements

Show all changes on the catalog page you attach.

* Please submit a Program Assessment Plan Change form.

☐ Program outcomes (may also result from

☐ removing or adding a course)*

☐ Program assessment plan*

☐ Accreditation information

☑ Other

Note: A change to the Award Type requires the submission of a new program proposal form and a separate

program inactivation form. Contact the Director of Curriculum & Assessment for more information.
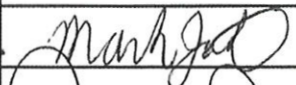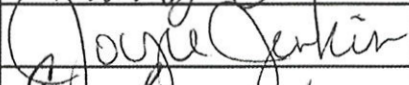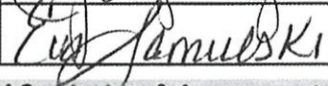
Rationale for proposed changes:

Layout changes.
ACC 110 is being removed to decrease overall credit hours within the degree. Also, ACC 131 & TAX 101 are being made to be either/or options to further reduce the overall total credit hours for the degree path. ACC 110 is currently required in the Management degree with HR concentration and ACC 131 is currently required in the Management degree with entrepreneurship concentration which should support continuous strong enrollment in those courses.
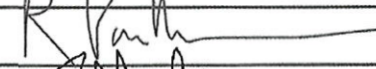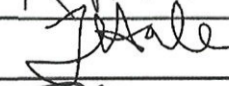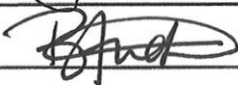
Financial/staffing/equipment/space implications:
None

List departments that have been consulted regarding their use of this program.
Business

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	mark Johnson	_(signature)_	10/12/2?
Department Chair	Joyce Jenkins	_(signature)_	10/12/23
Division Dean/Administrator	Eva Samulski	_(signature)_	10-12-23

Please return completed form to the Office of Curriculum & Assessment, SC 257
or by e-mail to curriculum.assessment@wccnet.edu
Once reviewed by the appropriate faculty committees we will secure the signature of the VPI.

Reviewer	Print Name	Signature	Date

WASHTENAW COMMUNITY COLLEGE

PROGRAM CHANGE FORM			
Curriculum Committee Chair	Randy Van Wagnen	_(signature)_	1-7-2024
Assessment Committee Chair	Jessica Hale	_(signature)_	1/16/24
Vice President for Instruction	Dr. Brandon Tucker	_(signature)_	2/8/24

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Reviewed by C&A Committees 11/16/23

WCC General Education Requirements
Effective Fall 2018

Associate degree programs were updated to meet the revised WCC general education requirements below.

Course Distribution Requirements

Associate degree students must complete courses from each of six General Education content areas. The requirements vary, depending on which degree is being earned. The number of general education credit hours required for each degree is as follows.

	AA	AS	AAS
Writing/Composition	3-4 credits	3-4 credits	3-4 credits
2nd Writing/Composition or Communication	3-4 credits	3 credits	3 credits
Mathematics	3-4 credits	3-4 credits	3-4 credits
Natural Sciences [1]	7-8 credits	7-8 credits	3-4 credits
Social & Behavioral Science [2]	6 credits	6 credits	3 credits
Arts and Humanities [3]	6 credits	6 credits	3 credits
General Education Electives to reach 30 credits	0-2 credits	0-2 credits	N/A
Minimum	30 credits	30 credits	18 credits

[1] Two courses in Natural Science including one with laboratory experience (from two disciplines)
[2] From two disciplines
[3] From two disciplines

Accounting (APACCT)
Associate in Applied Science Degree
Program Effective Term: Fall 2018

High Demand Occupation   High Skill Occupation

Program is also available online

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation:
Cleary University, BBA or BS degree;
Davenport University, BBA degree;
Eastern Michigan University, BBA or BS degree;
Kaplan University, BS degree;
Walsh College, BBA or BS degree
Wayne State University, BS degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site: http://www.wccnet.edu/curriculum/articulation/levelone/colleges/.

Program Admission Requirements:
Students must have:
-Academic Math Level of 3 to enroll in MTH 125 and MTH 160
-Academic Math Level of 4 to enroll in MTH 176 or MTH 181

First Semester		(16 credits)
ACC 111	Principles of Accounting I	3
BMG 140	Introduction to Business	3
BOS 184	Spreadsheet Software Applications I	3
CIS 110	Introduction to Computer Information Systems	3
MTH 125 or	Everyday College Math	
MTH 160 or	Basic Statistics	
MTH 176 or	College Algebra	
MTH 181	Mathematical Analysis I	4

Second Semester		(17 credits)
ACC 110	Payroll Accounting	2
ACC 122	Principles of Accounting II	3
ACC 131	QuickBooks Software	3
BMG 111	Business Law I	3
COM 101	Fundamentals of Speaking	3
TAX 101	Income Taxes for Individuals	3

Third Semester		(15 credits)
ACC 213	Intermediate Accounting I	3
BMG 265	Business Statistics	3
ECO 211	Principles of Economics I	3
	Arts/Human. Elective(s)*	3
	Nat. Sci. Elective(s)	3

Fourth Semester		(16 credits)
ACC 214	Intermediate Accounting II	3
ACC 225	Managerial Cost Accounting	3
BMG 207	Business Communication	3
ECO 222	Principles of Economics II	3
ENG 111	Composition I	4

Minimum Credits Required for the Program: **64**

Notes:

See the EMU Diverse World Requirement list.

Monday, June 25, 2018 10:19:48 a.m.

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

WASHTENAW COMMUNITY COLLEGE
GENERAL EDUCATION REVISION AAS PROGRAM CHANGE FORM 2018-2019

Program Code: APACCT	Program Name: ACCOUNTING
Division Code: BCT	Department: BuS

This form is to be used only for General Education Revision Program Changes for Associate in Applied Science (AAS) programs. Any other program changes should be submitted separately using a standard Program Change Form.

Directions:
1. Review each general education area under **Requested Changes** below and respond as needed.
2. Attach the semester program layout showing the current program listing from the WCC catalog.
   a. Indicate any changes to be made on the semester layout.
   b. Draw a line through any courses that should be removed on the semester layout.
   c. Write in any courses that need to be added on the semester layout.
3. Submit this form and semester program layout to the Office of Curriculum and Assessment (SC 257).

Current General Education Requirements AAS		Revised General Education Requirements 2018-2019 AAS	
Writing	3-4 credits	English Composition	3 - 4 credits
Speech	3 credits	2nd Course in English Composition or one course in Communication	3 - 4 credits
Mathematics	3 - 4 credits	Mathematics	3 - 4 credits
Natural Sciences	3 - 4 credits	Natural Sciences	3 - 5 credits
Social & Behavioral Sciences	3 credits	Social & Behavioral Sciences	3 credits
Arts & Humanities	3 credits	Arts & Humanities from	3 credits
Critical Thinking	0 credits	Total	18 credits
Computer & Information Literacy	3 credits		
Total	21-24 credits		

Please review each General Education Area in the chart below, and record the needed changes in the chart and on the attached semester program layout.

REQUESTED CHANGES
General Education Area
English Composition – The requirement for one writing/English composition course remains the same. No changes will be made unless specifically requested below. (Use Writing Elective or ENG 111)
Optional Change: NO change

2nd Course in English Composition or one course in Communication
WCC previously required both a second composition/writing course and a communication course. Your options are:
  1. Allow students to select any course that meets composition/writing or communication (*recommended*).
  2. Require students to take a specific composition course (identify course below and on semester layout).
  3. Require students to take a specific communication course (identify course below and on semester layout).

Requested Change: N/A

Mathematics – The requirement for one mathematics course remains the same. However, the courses that meet the MTA requirement have changed slightly. See the course listing for details.

Optional Change:

No change

Natural Sciences - The requirement for one natural science course remains the same. No changes will be made unless specifically requested below.

Optional Change:

No change

Social & Behavioral Sciences – The requirement for one social and behavioral science course remains the same. No changes will be made unless specifically requested below.

Optional Change:

No change

Arts & Humanities – The requirement for one arts and humanities course remains the same. No changes will be made unless specifically requested below. (Note: A department can designate a COM course as a requirement here. The same course cannot be counted in two areas.)

Optional Change:

No change

Computer and Information Literacy

The requirement for computer and information literacy has been removed. Your options are:

1. Continue to require a specific computer course. If a specific course is required in your program, we will leave it there. If you previously used "Computer and Information Literacy Course," you will need to specify either a specific course or a list of courses from which to choose.
2. Remove the computer and information literacy course if the program will still meet the minimum of 60 credit hours.
3. Remove the computer and information literacy course and replace the course with elective or other credits as needed to meet the minimum of 60 credit hours.

Required Change:

No change

Reviewer	Print Name	Signature	Date
Initiator	Mark Johnston	*Mark Joh*	12/6/17
Department Chair	Julianne Dau		14/6/17
Division Dean/ Administrator	Eva Samulski	*Eva Samulski*	12-8-17
Vice President for Instruction			1/9/18

Office use only

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1/4/18   1/4/18

(APACCT)

Program Information Report

School of Business and Entrepreneurial Studies

Learn the fundamentals you will need to become a business leader or entrepreneur. These programs help you develop entry-level skills in various aspects of business. Whether your goal is to make your place in an existing industry or branch out on your own, these programs can provide the foundation for success.

Washtenaw Community College offers programs at several levels for students who want to begin new careers, or advance in their existing careers. The first level is the certificate, which can vary from nine to thirty-six credits, depending on the field. Certificates generally prepare students for entry-level jobs.

After completing a certificate, students can progress to the next level, the advanced certificate. The credit hours required for these programs also vary. This type of certificate provides a more specialized level of skill development, and often allows students to upgrade their positions at their places of employment.

The next level, an Associate in Applied Science, is available for some programs. For some career fields, it is possible to earn a certificate, an advanced certificate, and an Associate in Applied Science degree in the same field. In these cases, the credit hours from the certificate and advanced certificate can be applied to the credit hours needed for the Associate in Applied Science degree.

Alternatively, students can earn an AAS in Occupational Studies by completing a certificate, advanced certificate (if one exists) and General Education requirements.

Accounting

Accounting and tax services, CPA firms and small businesses need employees with accounting skills. These programs can provide the skills needed for entry-level positions

Accounting (APACCT)
Associate in Applied Science Degree
Program Effective Term: Fall 2016

High Demand Occupation   High Skill Occupation

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation:
Cleary University, BBA or BS degree;
Davenport University, BBA degree;
Kaplan University, BS degree;
Walsh College, BBA or BS degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site:
http://www.wccnet.edu/departments/curriculum/articulation.php?levelone=colleges.

Program Admission Requirements:
Students must have:
-Academic Math Level of 3 to enroll in MTH 125 and MTH 160
-Academic Math Level of 4 to enroll in MTH 176 or MTH 181

ACC 111	Principles of Accounting I	3
BOS 184	Spreadsheet Software Applications I	3
ENG 111	Composition I	4
MTH 125 or	Everyday College Math	
MTH 160 or	Basic Statistics	
MTH 176 or	College Algebra	
MTH 181	Mathematical Analysis I	4

ACC 122	Principles of Accounting II	3
ACC 131	Accounting Information Systems	3
CIS 110	Introduction to Computer Information Systems	3
TAX 101	Income Taxes for Individuals	3

ACC 213	Intermediate Accounting I	3
BMG 111	Business Law I	3
BMG 140	Introduction to Business	3
ECO 211	Principles of Economics I	3
	Arts/Human. Elective(s)*	3

ACC 214	Intermediate Accounting II	3
BMG 265	Business Statistics	3
ECO 222	Principles of Economics II	3
	Nat. Sci. Elective(s)	4

ACC 110	Payroll Accounting	2
ACC 225	Managerial Cost Accounting	3
BMG 207	Business Communication	3
COM 101	Fundamentals of Speaking	3

Minimum Credits Required for the Program: **65**

Notes:

See the EMU Diverse World Requirement list.

Program Information Report

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Code:
APACCT

Program Name: Accounting
Associate in Applied Science Degree

Effective Term: Fall, 2016

Division Code:
BCT

Department: Business/Computer Technologies

Directions:

1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.

2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.

3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

Requested Changes:

☐ Review

☒ Remove course(s): Principles of Finance BMG 220

☒ Add course(s): Intermediate Accounting 2 ACC 214

☐ Program title (title was _____)

☐ Description

☐ Type of award

☒ Advisors Mark Johnston & Julianne Davies

☐ Articulation information

☐ Program admission requirements

☐ Continuing eligibility requirements

☐ Program outcomes

☐ Accreditation information

☐ Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses)

☐ Other_____

Show all changes on the <u>attached page from the catalog</u>.

Rationale for proposed changes or discontinuation:

Completion of Intermediate Accounting should make it easier for students to transfer to other institutions and is more relevant to the accounting associates degree than the Principles of Finance Class.
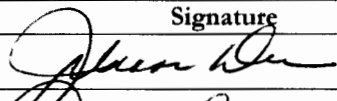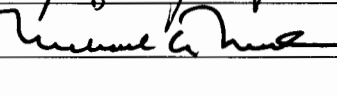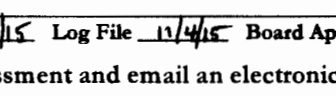
Financial/staffing/equipment/space implications:

None

List departments that have been consulted regarding their use of this program.

N.A.

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Julianne Davies		8/4/15
Department Chair	Julianne Davies		8/4/15
Division Dean/Administrator	Kimberly Hurns		8/27/15
Vice President for Instruction	Michael Nealon		9/28/15
President	Rose Bellanca		

Do not write in shaded area. Entered in: Banner 11/4/15 C&A Database 11/4/15 Log File 11/4/15 Board Approval N/A

Please submit completed form to the Office of Curriculum and Assessment and email an electronic copy to sjohn@wccnet.edu for posting on the website.

done 11/4/15 mo
logged 9/1/15 sj mo

Accounting (APACCT)

Associate in Applied Science Degree

- 2013 - 2014

- 2014 - 2015

- 2015 - 2016

Description

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation

Cleary University, BBA or BS degree;
Davenport University, Bachelor degree;   *please update*
Kaplan University, BS degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site:
www.wccnet.edu/departments/curriculum/articulation.php?levelone=colleges.

Admissions Requirements

Students must have:
-Academic Math Level of 3 to enroll in MTH 125 and MTH 160
-Academic Math Level of 4 to enroll in MTH 176 or MTH 181

Contact Information

Division
    Business/Computer Technologies
Department
    Business Department
Advisors
    Mark Johnston

Requirements

(Items marked in orange are available online.)

First Semester

Class	Title	Credits
ACC 111	Principles of Accounting I	3
BOS 184	Spreadsheet Software Applications I	3
ENG 111	Composition 1	4
MTH 125 or	Everyday College Math	
MTH 160 or	Basic Statistics	
MTH 176 or	College Algebra	
MTH 181	Mathematical Analysis I	4
Total		14

Second Semester

Class	Title	Credits
ACC 122	Principles of Accounting II	3
ACC 131	Accounting Information Systems	3
CIS 110	Introduction to Computer Information Systems	3
TAX 101	Income Taxes for Individuals	3
Total		12

Third Semester

Class	Title	Credits
ACC 213	Intermediate Accounting 1	3
BMG 111	Business Law I	3
BMG 140	Introduction to Business	3
~~BMG 220~~	~~Principles of Finance~~	~~3~~
Elective--	Arts and Humanities	3
ECO 211	Principles of Economics I	3
Total		15

Fourth Semester

Class	Title	Credits
~~Elective(s)~~	~~Arts and Humanities*~~	~~3~~
ACC 214	Intermediate Accounting 2	3
	Nat. Sci. (Elective(s)	4
ECO 222	Principles of Economics II	3
~~ACC 225~~	~~Managerial Cost Accounting~~	~~3~~
BMG 265	Business Statistics	3
Total		13

Fifth Semester

Class	Title	Credits
ACC 110	Payroll Accounting	2
BMG 207	Business Communication	3
COM 101	Fundamentals of Speaking	3
~~ECO 222~~	~~Principles of Economics II~~	~~3~~
ACC 225	Managerial Cost Accounting	3
Total		11
Total Credits Required		65

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Code: APACCT   **Program Name:** Accounting   **Effective Term: Fall 2013**

Division Code: BCT   **Department:** BMG

Directions:

1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.

2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.

3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

Requested Changes:

- [ ] Review
- [x] Remove course(s): Elective Social and Behavioral Science _____
- [x] Add course(s): ___ACC 110 Payroll Accounting_____
- [ ] Program title (title was _____)
- [ ] Description
- [ ] Type of award
- [ ] Advisors
- [ ] Articulation information

- [ ] Program admission requirements
- [ ] Continuing eligibility requirements
- [ ] Program outcomes
- [ ] Accreditation information
- [ ] Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses)
- [ ] Other_____

Show all changes on the <u>attached page from the catalog</u>.

Rationale for proposed changes or discontinuation:

To prepare students for entry level positions with accounting and tax services and small businesses who do their own payroll.

We are dropping the 3 hour elective in Social and Behavioral Science. The AAS Degree only requires 3 hours in Social and Behavioral Science. The program already has 6 hours in Social and Behavioral Science. (ECO 211 and ECO 222).

Financial/staffing/equipment/space implications:

N/A

List departments that have been consulted regarding their use of this program.

Buisness

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Mark Johnston	*Mark Johnston*	1/22/13
Department Chair *Colette Young*		*Colette M Young*	1/22/13

In done
logged 2/1/13 sjv

Division Dean/Administrator	Rosemary Wilson *(signature)*	*(signature)* Rosemary Wilson	1/30/13
Vice President for Instruction		*(signature)*	2 J 8.13
President			

Do not write in shaded area. Entered in: Banner_____ C&A Database _3/5/13_ Log File _3/5/13_ Board Approval _____

Please submit completed form to the Office of Curriculum and Assessment and email an electronic copy to sjohn@wccnet.edu for posting on the website.

Program Information Report

Accounting (APACCT)
Associate in Applied Science Degree
Program Effective Term: Fall 2013

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation:
Cleary University, BBA or BS degree;
Davenport University, Bachelor degree;
Kaplan University, BS degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site:
http://www.wccnet.edu/departments/curriculum/articulation.php?levelone=colleges.

Program Admission Requirements:
Students must have:
-Academic Math Level of 2 to enroll in MTH 125
-Academic Math Level of 3 to enroll in MTH 160
-Academic Math Level of 4 to enroll in MTH 176 or MTH 181

First Semester		(14 credits)
ACC 111	Principles of Accounting I	3
BOS 184	Spreadsheet Software Applications I	3
ENG 111	Composition I	4
MTH 125 or	Everyday College Math	
MTH 160 or	Basic Statistics	
MTH 176 or	College Algebra	
MTH 181	Mathematical Analysis I	4

Second Semester		(12 credits)
ACC 122	Principles of Accounting II	3
ACC 131	Accounting Information Systems	3
CIS 110	Introduction to Computer Information Systems	3
TAX 101	Income Taxes for Individuals	3

Third Semester		(15 credits)
ACC 213	Intermediate Accounting	3
BMG 111	Business Law I	3
BMG 140	Introduction to Business	3
BMG 220	Principles of Finance	3
ECO 211	Principles of Economics I	3

Fourth Semester		(13 credits)
ACC 225	Managerial Cost Accounting	3
BMG 265	Business Statistics	3
	Arts/Human. Elective(s)*	3
	Nat. Sci. (Elective(s)	4

Fifth Semester		(11 credits)
ACC 110	Payroll Accounting	2
BMG 207	Business Communication	3
COM 101	Fundamentals of Speaking	3
ECO 222	Principles of Economics II	3

Minimum Credits Required for the Program: **65**

Notes:

See the EMU Diverse World Requirement list.

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

ACADEMICS

Accounting (APACCT)

Associate in Applied Science Degree

2010 - 2011   2011 - 2012   2012 - 2013

Description

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation

Cleary University, BBA or BS degree;
Davenport University, Bachelor degree;
Kaplan University, BS degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site: www.wccnet.edu/departments/curriculum/articulation.php?levelone=colleges.[n]

Admissions Requirements

Students must have:
-Academic Math Level of 2 to enroll in MTH 125
-Academic Math Level of 3 to enroll in MTH 160
-Academic Math Level of 4 to enroll in MTH 176 or MTH 181

Contact Information

Division: Business/Computer Technologies
Department: Business Department
Advisors: Mark Johnston

Requirements

First Semester

Class		Title	Credits
ACC 111		Principles of Accounting I	3
BOS 184		Spreadsheet Software Applications I	3
ENG 111		Composition I	4
MTH 125	or	Everyday College Math	
MTH 160	or	Basic Statistics	
MTH 176	or	College Algebra	
MTH 181		Mathematical Analysis I	4
Total			**14**

Second Semester

Class	Title	Credits
ACC 122	Principles of Accounting II	3
ACC 131	Accounting Information Systems	3
CIS 110	Introduction to Computer Information Systems	3
TAX 101	Income Taxes for Individuals	3
Total		**12**

Third Semester

Class	Title	Credits
ACC 213	Intermediate Accounting	3
BMG 111	Business Law I	3

BMG 140	Introduction to Business	3
BMG 220	Principles of Finance	3
ECO 211	Principles of Economics I	3
Total		15

Fourth Semester

Class	Title	Credits
	Nat. Sci. (Elective(s)	4
Elective(s)	Arts and Humanities*	3
ACC 225	Managerial Cost Accounting	3
BMG 265	Business Statistics	3
Total		13

Fifth Semester

Class	Title	Credits
Elective(s)	~~Social and Behavioral Science~~ ACC 116 Payroll Accounting	~~3~~ 2
BMG 207	Business Communication	3
COM 101	Fundamentals of Speaking	3
ECO 222	Principles of Economics II	3
Total		~~12~~ 11

Total Credits Required: ~~66~~ 65

Footnotes

*See the EMU Diverse World Requirement list.

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Name: ~~Accounting~~ *Accounting*

Program Code: (AP/ACCT)

Program Name: ~~Associates In Applied Science Degree~~

Effective Term: Spring/Sum 2011

Division Code: BCT   Department: BMG

Directions:

1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.

2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.

3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

Requested Changes:

☐ Review
☐ Remove course(s): _____
☒ Add Additoinal options(s): ~~Mth 125 or Mth 169~~
    MTH 125 or 160 or 176 or 181
☐ Program title (title was _____)
☐ Description
☐ Type of award
☐ Advisors
☐ Articulation information

☐ Program admission requirements
☐ Continuing eligibility requirements
☐ Program outcomes
☐ Accreditation information
☐ Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses)
☒ Other Change in course requirement_____

Show all changes on the <u>attached page from the catalog</u>. See Attached

---

Rationale for proposed changes or discontinuation:

To align our Math Requirements with E.M.U.

Financial/staffing/equipment/space implications:

N/A

List departments that have been consulted regarding their use of this program.

Business and Math Departments

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Mark Johnston	*Mark John*	2/16/2011
Department Chair	Colette M Young	*Colette M. Young*	2/16/201
Division Dean/Administrator	Rosemary Wilson	*Rosemary Wilson*	2/22/11
Vice President for Instruction		*K. Snied*	
President			

Do not write in shaded area. Entered in: Banner_____ C&A Database 4/21/11 Log File 4/24/11 Board Approval_____

Please submit completed form to the Office of Curriculum and Assessment and email an electronic copy to sjohn@wccnet.edu for posting on the website.

Program Information Report

School of Business and Entrepreneurial Studies

Learn the fundamentals you will need to become a business leader or entrepreneur. These programs help you develop entry-level skills in various aspects of business. Whether your goal is to make your place in an existing industry or branch out on your own, these programs can provide the foundation for success.

Washtenaw Community College offers programs at several levels for students who want to begin new careers, or advance in their existing careers. The first level is the certificate, which can vary from nine to thirty-six credits, depending on the field. Certificates generally prepare students for entry-level jobs.

After completing a certificate, students can progress to the next level, the advanced certificate. The credit hours required for these programs also vary. This type of certificate provides a more specialized level of skill development, and often allows students to upgrade their positions at their places of employment.

The next level, an Associate in Applied Science, is available for some programs. For some career fields, it is possible to earn a certificate, advanced certificate, and an Associate in Applied Science degree in the same field. In these cases, the credit hours from the certificate and advanced certificate can be applied to the credit hours needed for the Associate in Applied Science degree.

Alternatively, students can earn an AAS in Occupational Studies by completing a certificate, advanced certificate and General Education requirements.

Accounting

Accounting and tax services, CPA firms and small businesses need employees with accounting skills. These programs can provide the skills needed for entry-level positions

Accounting (APACCT)
Associate in Applied Science Degree
Program Effective Term: Fall 2011

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation:
Cleary University, BBA or BS degree;
Davenport University, Bachelor degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site: http://www.wccnet.edu/departments/curriculum/articulation.php?levelone=colleges.

Program Admission Requirements:
Students must have:
-Academic Math Level of 2 to enroll in MTH 125
-Academic Math Level of 3 to enroll in MTH 160
-Academic Math Level of 4 to enroll in MTH 176 or MTH 181

General Education Requirements		Credits
ENG 111	Composition I	4
COM 101	Fundamentals of Speaking	3
MTH 125 or	Everyday College Math	
MTH 160 or	Basic Statistics	
MTH 176 or	College Algebra	
MTH 181	Mathematical Analysis I	4
Nat. Sci.	Elective(s)	3-4
Soc. Sci.	Elective(s)	3
Arts/Human.	Elective(s)*	3
CIS 110	Introduction to Computer Information Systems	3

Major/Area Requirements		(36 Credits)
ACC 111	Principles of Accounting I	3
ACC 122	Principles of Accounting II	3
ACC 131	Accounting Information Systems	3
ACC 213	Intermediate Accounting	3
ACC 225	Managerial Cost Accounting	3

Program Information Report

BMG 111	Business Law I	3
BMG 140	Introduction to Business	3
BMG 207	Business Communication	3
BMG 220	Principles of Finance	3
BMG 265	Business Statistics	3
BOS 184	Spreadsheet Software Applications I	3
TAX 101	Income Taxes for Individuals	3

Required Support Courses **(6 credits)**

ECO 211	Principles of Economics I	3
ECO 222	Principles of Economics II	3

Minimum Credits Required for the Program: **65**

Notes:

See the EMU Diverse World Requirement list.

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

Washtenaw Community College
Program Change Request Form

Program Code: ACC   Program Title: AAS In ACCOUNTING   Effective Year: 2001

1. Course Related Program Changes:

Course	Course Title	Elective Group (if applicable)	Credit	Sem	Change(s)
BMG 220	Principles of Finance		3.00	*see attached*	Remove ☐ Add ☒ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)

2. **Total Credit Hours for Program:**   Before Proposed Changes: _61-62_   After Proposed Changes: _64-65_

Non-Course Related Program Changes: (description, advisors, admission criteria, title, etc.)

4. **Rationale for Proposed Changes:** This a capstone course necessary for a AAS in Accounting Vice President's Office - ISS

5. **Financial/Staffing/Equipment/Space Implications:**

DEC 19 2000

Received

6. **Has the department consulted with all departments that may be impacted?**   Yes ☒   No ☐   NA ☐

7. Signatures:

Reviewer	Print Name	Signature	Date
Program Change Initiator:	Cliff Bellers	*Clifford Bellers*	*Nov 27, 2000*
Department Chair:	Cliff Bellers	*Clifford Bellers*	*Nov 27, 2000*
Division Dean:	Rosemary Wilson	*Rosemary Wilson*	12-18-00
VP, Instruction/Student Services:			12/19

If significant changes are proposed, please attach a copy of the most recent program listing from the College Bulletin with changes marked on it.
If courses are being changed as part of this proposal, course changes must be approved using the Course/Syllabus Approval Form.

Washtenaw Community College
Program Change Request Form

Program Code: ACCT   Program Title: AAS in Accounting   Effective Year: 2000

1. Course Related Program Changes:

Course	Course Title	Elective Group (if applicable)	Credit	Sem	Change(s)
	Natural Science Elective			3/4	Remove ☐ Add ☒ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
	Social Science Elective		3.00		Remove ☐ Add ☒ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
BOS 183	Introduction To Excel		2.00		Remove ☐ Add ☒ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
BMG 265	Business Statistics		3.00		Remove ☐ Add ☒ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
ENG 122	Composition Ii		3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
					Remove ☐ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)

2. Total Credit Hours for Program: Before Proposed Changes: 61   After Proposed Changes: 61-62

Non-Course Related Program Changes: (description, advisors, admission criteria, title, etc.) Change in Admissions Criteria: MTH 169 as a prerequisite for MTH 181.

4. Rationale for Proposed Changes:
Institutions emphasis on the transition to transfer degrees has required the Accounting Dept. to implement changes in our AAS degree in Accounting

5. Financial/Staffing/Equipment/Space Implications:

6. Has the department consulted with all departments that may be impacted?   Yes ☒   No ☐   NA ☐

7. Signatures:

Reviewer	Print Name	Signature	Date
Program Change Initiator:	Cliff Bellers	*Cliff Bellers*	3/23/00
Department Chair:	CLIFF BELLERS	*Cliff Bellers*	3/23/00
Division Dean:		*Bella H. Yorku*	3/25/2000
VP, Instruction/Student Services:			4/14/00

If significant changes are proposed, please attach a copy of the most recent program listing from the College Bulletin with changes marked on it.
If courses are being changed as part of this proposal, course changes must be approved using the Course/Syllabus Approval Form.

Washtenaw Community College
Program Change Request Form

Program Code: ACC   **Program Title: A.A.S./ Accounting**   **Effective Year: 2000**

1. Course Related Program Changes:

Course	Course Title	Elective Group (if applicable)	Credit	Sem	Change(s)
BMG 200	Human Relations In Business		3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
BMG 230	First Line Management		3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
BMB 220	Principles Of Finance		3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
MTH 163	Business Math		3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
BIO 101 OR SCI 100			1.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
PLS 150/PLS 112			3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
	Humanities Elective		3.00		Remove ☐ Add ☐ Change Title ☐ ☒ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
TAX 101	Fed. Income Taxes For Individuals And Small Business		3.00		Remove ☐ Add ☒ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)

2. Total Credit Hours for Program: Before Proposed Changes: _61_____   After Proposed Changes: _61-62___

Non-Course Related Program Changes: (description, advisors, admission criteria, title, etc.) SEE ATTACHED SHEET

4. Rationale for Proposed Changes: SEE ATTACHED SHEET

5. Financial/Staffing/Equipment/Space Implications:

6. Has the department consulted with all departments that may be impacted?   Yes ☐   No ☐   NA ☐

7. Signatures:

Reviewer	Print Name	Signature	Date
Program Change Initiator:			
Department Chair:			
Division Dean:			
VP, Instruction/Student Services:			

If significant changes are proposed, please attach a copy of the most recent program listing from the College Bulletin with changes marked on it.
If courses are being changed as part of this proposal, course changes must be approved using the Course/Syllabus Approval Form.

Washtenaw Community College
Program Change Request Form

Program Code: ACC **Program Title: A.A.S./ Accounting** **Effective Year: 2000**

1. Course Related Program Changes:

Course	Course Title	Elective Group (if applicable)	Credit	Sem	Change(s)
BMG 200	Human Relations In Business		3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
BMG 230	First Line Management		3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
BMB 220	Principles Of Finance		3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
MTH 163	Business Math		3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
BIO 101 OR SCI 100			1.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
PLS 150/PLS 112			3.00		Remove ☒ Add ☐ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
	Humanities Elective		3.00		Remove ☐ Add ☐ Change Title ☐ ☒ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)
TAX 101	Fed. Income Taxes For Individuals And Small Business		3.00		Remove ☐ Add ☒ Change Title ☐ ☐ Change Credit (was:_____) ☐ Shift in Sequence (was:_____)

2. Total Credit Hours for Program: Before Proposed Changes: _61_   After Proposed Changes: _61-62_

Non-Course Related Program Changes: (description, advisors, admission criteria, title, etc.) SEE ATTACHED SHEET

4. Rationale for Proposed Changes: SEE ATTACHED SHEET

5. Financial/Staffing/Equipment/Space Implications:

6. Has the department consulted with all departments that may be impacted?   Yes ☐   No ☐   NA ☐

7. Signatures:

Reviewer	Print Name	Signature	Date
Program Change Initiator:			
Department Chair:			
Division Dean:			
VP, Instruction/Student Services:			

If significant changes are proposed, please attach a copy of the most recent program listing from the College Bulletin with changes marked on it.
If courses are being changed as part of this proposal, course changes must be approved using the Course/Syllabus Approval Form.

Data File_____   Curriculum File_____   Catalog._____

Curriculum and Articulation Services:
Curriculum Development\Forms\Programs\Program Change Form 12/2/98
Copies: Initiator, Department Chair, Dean, Curriculum File

3.

Document Code: PCRAAS-1
New Listing to: Counseling; Admissions

◆ Washtenaw Community College

Accounting (APACCT)
Associate in Applied Science Degree

This program prepares you for jobs with duties assigned to a beginning accountant, such as verifying additions; checking audits, postings, and vouchers; analyzing accounts; and preparing financial statements. Some of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If your primary goal is to transfer into a bachelor's of business administration program in accounting, you should consider the Business Transfer program (ASBAS) in the transfer section of the catalog.

Accounting Department

Advisors: Cliff Bellers, Mark Johnston

Articulation Agreements:
* Eastern Michigan University (EMU)
* Cleary College[1]
* Madonna College
* Walsh College

Program Admission Requirements:
* Two years of high school algebra, or MTH 169, or equivalent score on math placement test

Course Number	Course Title	Credit Hours

General Education Requirements (20-21 credits)

ENG 111	Composition I	4
COM 101	Fundamentals of Speaking	3
MTH 181	Mathematical Analysis I	4
Elective	Complete one course from General Education for the AAS, Area 4: Natural Sciences	3-4
Elective	Complete one course from General Education for the AAS, Area 5: Social and Behavioral Science	3
Elective[2]	Complete one course from General Education for the AAS, Area 6: Arts and Humanities	3

Major/Area Requirements (35 Credits)

ACC 111	Principles of Accounting I	3
ACC 122	Principles of Accounting II	3
ACC 131	Computer Applications in Accounting	3
ACC 213	Intermediate Accounting	3
ACC 225	Managerial Cost Accounting	3
BMG 111	Business Law I	3
BMG 140	Introduction to Business	3
BMG 207	Business Communication	3
BMG 265	Business Statistics	3
BOS 183	Spreadsheet Applications	2
CIS 110	Intro to Computer Information Systems	3
TAX 101	Federal Income Taxes for Individuals and Small Businesses	3

Support Courses (6 Credits)

ECO 211	Principles of Economics I	3
ECO 222	Principles of Economics II	3

Credits Required for the Program: 61-62

[1] *The Cleary College articulation agreement is open to students who already possess a bachelor's degree. It includes courses outside of the Accounting Program and prepares students for the CPA exam and a Bachelor's of Business Administration degree from Cleary College. Copies of this agreement are available in the Office of Admissions.*

[2] *ENG 181 or ENG 214 will meet the cross-cultural requirement at EMU.*

Note: *University of Michigan Business School does not accept Business or Accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.*

Effective Fall 2000
7/18/00

Washtenaw Community College
Program Change Request

1. Program Code: **ACCT**	Program Title: **Accounting**	Effective Term: **Fall 1998**

2. Change Information:

Course	Course Title	Group Requirement	Credit(s)	Semester	Change
PLS 108	**Government & Society**	**PLS requirement option**	3	2	**Remove**
BIO 101	(SCI 100 or BIO 101)	Science req.	1-4	1	add

3. Non-Course Related Program Change: **NA**

4. Rationale for Proposed Change: 1. To support Social Sciences Department's planned termination of PLS 108

5. Financial/Staffing/Equipment/Space Implications: **NA**

6. Has the department consulted with all affected instructional departments? **Yes**

7.

Signatures	Comments	Signature	Date
Program Change Initiator		Mark Johnson *Mark Johnson*	4/6/1998
Department Chair(s) or Area Director		Mark Johnson *Mark Johnson*	4/6/1998
Dean(s)		Bella Parker *Bella M. Parker*	4/6/1998
VP Instruction/Student Services		*Judy Alben*	4/1 7

Note: The correction on the Accounting curriculum (page 65) is attached.

CAT FILE 4-20-98
Ret File 4-21-98
CIF 4/25/98

1   04/06/98

Accounting

Associate in Applied Science Degree Program: Code ACCT

Advisors: Cliff Bellers, Mark Johnston, Myron Thomas

This Associate Degree program provides career training as an accounting technician. Accounting technicians perform routine duties such as those assigned to beginning accountants. For example, they verify additions; check audits, postings and vouchers; analyze accounts, and prepare financial statements. Performance of these tasks is usually under direct supervision. Objectives of the accounting program are to develop knowledge, skills and insights into the area of accounting and its relationship to the total business system and to develop techniques essential to the performance of the basic accounting supportive functions of business and industry.

Course Number	Course Title	Credit Hours

First Semester

ACC 111	Principles of Accounting I	3
BMG 140	Introduction to Business	3
CIS 110	Business Computer Systems	4
MTH 163	Business Mathematics or	
MTH 181	Mathematical Analysis I or	
	Higher Mathematics Elective	3-4
SCI 100	Intro to Natural Sciences	1
		14-15

Second Semester

ACC 122	Principles of Accounting II	3
ACC 131	Computerized Accounting	3
COM 101	Fundamentals of Speaking	3
ENG 111	Composition I	4
PLS	Restricted PLS Requirement (108, 112 or 150)	3
		16

Third Semester

ACC 213	Intermediate Accounting	3
BMG 111	Business Law I	3
BMG 230	Supervisory Management	3
ECO 211	Principles of Economics I	3
ENG 122	Composition II	3
		15

Fourth Semester

ACC 225	Managerial Cost Accounting	3
BMG 200	Human Relations in Business and Industry	3
BMG 207	Business Communication	3
BMG 220	Principles of Finance	3
ECO 222	Principles of Economics II	3
Elective	Restricted Humanities Elective *	1-4
		16-19

Total credit hours for program: 61-65
* Choose from list of Humanities courses that meet elements 13 and 14 on page 64.

ACCOUNTING

Accounting
Associate in Applied Science Degree Program: Code ACCT

Advisors: Cliff Bellers, Mark Johnston, Myron Thomas

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ACC 131	Computerized Accounting	3
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BMG 200	Human Relations in Business and Industry	3
BMG 207	Business Communication	3
BMG 220	Principles of Finance	3
ECO 222	Principles of Economics II	3
Elective	Restricted Humanities Elective *	1-3
		16-18

Total credit hours for program: 61-64

* Choose from list of Humanities courses that meet elements 13 and 14.